

All,

Regarding Ride Share Credit Requests, please complete and submit your form directly after receiving your monthly trip (AVI) billing report. Effective immediately, credit request must be submitted no later than the 10<sup>th</sup> business day of the following billing month. Any requests submitted after the 10<sup>th</sup> day will be denied.

Click this link ([Reports & Requests | Ground Transportation](#)) and scroll to the bottom of the page to access the forms. Once complete, please email your forms to [gcreditrequest@slc.gov](mailto:gcreditrequest@slc.gov).

Thank you

