

01/09/2024

All,

The deadline for the ADA Compliance (2nd Notice) is fast approaching. For those of you who have responded, this email does not apply to you. We thank you for completing the ADA Compliance form and submitting to our office in a timely manner.

For those of you that have yet to respond, this is another reminder that you are obligated to complete the attached Americans with Disabilities Act certification form by January 15th, 2024. This is a courtesy notice informing you of your mandatory obligation as a ground transportation provider operating at Salt Lake City International Airport to fill out, sign, and return the attached ADA Certification form. Completing the ADA Certification is not optional. Failing to complete and return the ADA Certification by January 15th, 2024, may result in negative action being taken against your permit to operate, up to and including **suspension** of your ability to operate at the Airport.

For your information, below is the original email that was sent on December 18th, 2023.

The Americans with Disabilities Act and other federal law requires certain ground transportation providers to provide disabled persons with reasonable accommodations or equivalent service. The Salt Lake City Department of Airports is committed to ensuring that when federal law requires ground transportation providers make accommodations available to disabled persons, those accommodations are being provided by the ground transportation providers operating at the Salt Lake City International Airport. The attached form is intended to certify that all ground transportation providers that are required to provide reasonable accommodations or equivalent service under Federal law are doing so. It does not obligate you to provide any service that you are not already legally required to provide under Federal law. In reading the form you will notice that it qualifies the certification with the statements “when required by law” and “to the extent required by law.” Consequently, if you are not required by Federal law to provide reasonable accommodations or equivalent service, the certification will not impact your current operations.

However, even if you are not currently required to provide reasonable accommodations or equivalent service under Federal law, you will still be required to sign and return the form for two reasons. First, the City and Airport do not have enough details about your exact operations to know whether Federal regulations apply to you and cannot make the legal determination on your behalf as to whether you are subject to Federal regulation. That is a determination you must make on your own or in consultation with private experts or legal counsel. To ensure that no operators who are required to provide reasonable accommodations or equivalent service under Federal law “slip through the cracks” we are requiring all operators to sign and return the form. Second, the nature of your business may change over time in a manner that you may become subject to Federal regulation if you are not subject to it when you execute the form.

Please review, sign, and return the attached form to our office by January 15th. As stated above, failing to complete and return the ADA Certification may result in negative action being taken

against your permit to operate, up to and including **suspension** of your ability to operate at the Airport.

If you have any questions, please contact our office at your earliest convenience.

Thank you,

