

# Hangar Wait List Information

Since the demand for general aviation aircraft storage at Salt Lake City International Airport and South Valley Regional Airport is greater than the availability, the Salt Lake City Department of Airports (SLCDA) maintains a waiting list for prospective tenants (the "Hangar Wait List"). Effective February 1, 2021, the following procedures and conditions shall apply to all waiting list applicants:

## GENERAL TERMS

1. In order to be added to the Hangar Wait List, an applicant must either 1) complete and submit the Hangar Application form found on the Salt Lake City International Airport website at: <https://slcairport.com/about-the-airport/general-aviation/>, or 2) submit all of the information requested on the Hangar Application form by email to [HangarWaitList@slcgov.com](mailto:HangarWaitList@slcgov.com), or 3) by US Mail to the address listed on the Hangar Application form.
2. There is a \$150.00 application fee per Hangar Wait List entry. \$100.00 will be applied towards the hangar rent once a lease is executed. \$50.00 is a non-refundable fee to cover administrative costs.
3. Persons currently on a Hangar Wait List must re-apply and pay the application fee for each list they would like to be on. The application and payment of the application fee per list must be received on or before March 31, 2021 in order to maintain their existing position.
4. Applicants will be added to the Hangar Wait List in order based on the date and time the complete application (or information) and payment of the \$150 fee are received by SLCDA. A copy of the Hangar Wait List will be posted on the SLCDA website at: <https://slcairport.com/about-the-airport/general-aviation/>. The posted copy will be updated monthly.
5. Applicants must be at least 18 years of age.
6. Applicants must provide an email or telephone number where the Applicant can be contacted during business hours. Applicants are solely responsible to provide current contact information to SLCDA. Failure to provide accurate contact information may result in removal from the Hangar Wait List.
7. Available hangars will typically be offered for lease to Applicants on the Hangar Wait List in the order they appear. Applicants will be given a deadline of three weeks to respond to the offer.
8. Applicants who decline the offer to lease, do not respond to the offer by the deadline, or do not qualify for a lease shall be removed from the Hangar Wait List and the \$50.00 non-refundable portion of the application fee forfeited. SLCDA shall send notification of removal from the Hangar Wait List to the Applicant's contact information on file.
9. Positions on the Hangar Wait List may not be sold, gifted, assigned or otherwise transferred.
10. Applicants on the Hangar Wait List who have an existing hangar lease with SLCDA may be removed from the Hangar Wait List and the \$50.00 non-refundable portion of the application fee forfeited should they be in default under the terms and conditions of the existing lease.
11. Applicants removed from the Hangar Wait List can re-apply as a new Applicant by following these procedures.
12. In its sole discretion, SLCDA may offer to lease available hangars to parties not listed on the Hangar Wait List.