**SALT LAKE CITY DEPARTMENT OF AIRPORTS**

**MINUTES OF ADVISORY BOARD MEETING**

October 24, 2018

Members Present: Larry Pinnock, Chair

 Wade Bitner

 Arlyn Bradshaw

 Roger Boyer

Theresa Foxley

Karen Mayne

Cyndy Miller

Jim Riding

Excused: J.T. Martin

 Steve Price

Mayor’s Office: Patrick Leary

Department of Airports: Bill Wyatt, Executive Director

 Mark Bretzing, Police

 LuJean Christensen, Administrative Assistant

 Ed Clayson, Director of Maintenance

 Brady Fredrickson, Director of Planning & Environmental

 Pete Higgins, Operations

 Marco Kunz, Attorney

 Al Stuart, Operations

 Mike Williams, ARP Program Director

Larry Pinnock called the meeting to order at 8:02 am.

AGENDA

1. **Minutes**

The motion was made by Jim Riding and seconded by Karen Mayne to approve the minutes of September 19, 2018 as presented. All votes were affirmative; motion passed.

AGENDA

1. **Director’s Report**

Bill Wyatt, Executive Director, updated the Airport Advisory Board regarding current events.

* Wyatt informed the Board that the second tranche of bonds had been issued for $850 million.
* Wyatt stated that several tours of the Airport Redevelopment Program (ARP) had been conducted including tours for the governor, House and Senate leadership, Delta officials and Young President’s Organization (YPO).
* Wyatt updated the Board that operations at the Airport have been especially busy during the week of UEA with parking being a challenge.
* Wyatt informed the Board that currently the Airport is addressing restroom issues in the current facilities. The structural and plumbing infrastructure needed to be addressed to keep the facilities functional for the next six years of service.

Karen Mayne wondered if the challenge with at-capacity parking was generating more revenue for the off-site parking companies. Wyatt answered that the off-site parking companies are experiencing growth with a new company slated to open the middle of November.

1. **Airport Redevelopment Program Update**

Mike Williams, Airport Redevelopment Program (ARP) Director, presented an update on the ARP (presentation on file). Main points included were:

* CGMP #4 – Landside and Airside enabling status
* CGMP #5 – Terminal/South Concourse West/Gateway status
* CGMP #6 – Roadways/Parking Garage/Central Utility Plant status
* CGMP #7 – Baggage Handling System status
* CGMP #9 – Apron Paving – Taxilane 20/21
* CGMP #9A – SCW Apron Paving and Hydrant Fueling status
* CGMP #15 – NCP Phase 1 enabling
* CGMP #16 – NCP Phase 1
* Project statistics
* Near term schedule
* Overall Airport Redevelopment Program budget
* Job progress photos
* Customs and Border Patrol (CBP) Expansion

Roger Boyer asked if there was a way to have the parking structure completed before the terminal and open it up for use. Williams stated that the parking structure would be completed before the terminal but there was not a way to access and utilize the building. The parking structure would need to wait and open at the end of Phase 1.

Pinnock asked if there had been further discussions on expanding the length of Terminal B by adding the additional gates. Wyatt responded that there are conversations but there needs to be a strong business case for the additional gates. Currently the business case is not strong enough to trigger construction prior to the conclusion of Phase1.

Mayne commented that the bidding process has improved. A couple of years ago mid-level companies would comment to her that it was too difficult to bid and work at the Airport. The companies would prefer to do three smaller projects than deal with the process at the Airport. Mayne stated that she has not been hearing that anymore, which is great. Williams answered that has been the goal at the Airport to make this the most attractive job in the valley by paying the contractor timely, having changes processed quickly and timely decisions in the field.

Patrick Leary arrived at 8:40 am.

Discussion ensued on the expansion and design of the Customs and Border Protection (CBP) area in the TRP. The redesign and configuration of the area was expedited because the FIS area being 1) undersized in the original plan to accommodate for the growth in international travel 2) the old model of going through imigration first then collecting your bag needed to be reversed to become more efficient and 3) the need to make the changes today which will result in making it less expensive and disruptive to our passengers.

Arlyn Bradshaw wondered if the process of using facial recognition would make the global entry program obsolete. Williams responded that the global entry would still be utilized. Wyatt stated the global entry program works actively with foreign government’s versions of their global entry.

Wyatt introduced Brady Fredrickson who recently was appointed as the Airport Director of Planning and Environmental.

1. **General Aviation (GA) Strategy Plan Update**

Steve Domino, Senior Northwest Mountain Region Aviation Planning, RS&H, presented an update of the Airport GA strategy plan (presentation on file). Main points included were:

* Master Plan Schedule
* GA Strategy Plan Process
* Airport System General Aviation Strategy Plan
* System considerations
* SLC GA compare to other large Hub airports
* Impact of small GA aircraft on approach times
* Hangar rates
* Baseline based aircraft forecast
* Role for SLC International, Tooele Valley, and South Valley Regional Airports in 2006 Update

Mayne commented that Tooele Airport is a diamond in the rough and takes only 25 minutes to get there. The airport does have water and zoning issues that would need to be addressed to allow the airport to function properly. Mayne asked for further information regarding water and sewer. Domino answered that currently the airport does not have potable water from the local service provider. The airport does have a well and does have the ability to provide water but there are concerns with having sufficient water for fire protection services. The Airport over the past several years has been trying to work with the Water District and Tooele County to get water to that area. With the rapid amount of residential development the water issue will be addressed in a few years. Water has reached the southern boundary of the airport and the residential development west of the airport will help stimulate additional expansion of that service. There is a question to whether the current water line has sufficient capacity. The airport is currently looking at establishing a project and budget to provide water to the airport. Wyatt stated that the Airport is in active conversation with Tooele County about providing water and sewer to the airport. This conversation has gone on for several years and the challenge for the airport revolves around the subject of revenue diversion. The FAA by law and rule has a very firm position that airports cannot use airport money off of airport property. Currently the Airport is evaluating getting water and sewer to the Airport.

Wade Bitner answered that currently Tooele County has established a plan to put a 30” sewer line at the north end of the runway and the engineering would be completed in two weeks. Tooele County would like to start construction by the end of the year. There is a 12” water line that runs on the south end of the runway that the Airport can connect to and lay the pipeline to the Airport itself. The ground for the proposed subdivision on the west side of the Airport would need to be purchased immediately if the Airport would like additional ground. On the east side of the Airport the ground is not zoned for residential.

Theresa Foxley left the meeting at 9:30 a.m.

Larry Pinnock adjourned the meeting at 9:40 a.m.

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Larry Pinnock, Chair Date

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Jacqueline M. Biskupski, Mayor Date