

SALT LAKE CITY DEPARTMENT OF AIRPORTS MINUTES OF ADVISORY BOARD MEETING

November 20, 2019

Members Present: Cyndy Miller, Chair
 Jim Riding
 Larry Pinnock
 Theresa Foxley
 Steve Price
 Roger Boyer
 Karen Mayne
 J.T. Martin
 Arlyn Bradshaw
 Shawn Milne

Mayor's Office: Mayor Jackie Biskupski

City Council Office: Russell Weeks

Department of Airports: Bill Wyatt, Executive Director
 Tina Nee, Administration
 Brian Butler, Chief Financial Officer
 Brady Frederickson, Planning Director
 Eddie Clayson, Maintenance Director
 Medardo Gomez, ORAT Director
 Pete Higgins, Chief Operations Officer
 Treber Andersen, Interim Director of Operations
 John Buckner, Director of Commercial Services
 Marco Kunz, Senior City Attorney
 Cate Brabson, Senior City Attorney
 Nancy Volmer, Director of Communications & Marketing
 Mike Williams, ARP Program Director

Other: Ann Thorvik, Chrysalis
 Dirk Burton, West Jordan
 Mark Lewis, TSA
 Donnell Harvey, Delta Airlines

Cyndy Miller called the meeting to order at 8:18 a.m.

AGENDA

A. Minutes

A motion was made by Larry Pinnock and seconded by Steve Price to approve the minutes of October 16, 2019 as presented. All votes were affirmative; motion passed.

Arlyn Bradshaw arrived at 8:20 am.

Theresa Foxley arrived at 8:22 am.

B. Director's Report

Bill Wyatt, Executive Director, updated the Airport Advisory Board regarding current events.

Mr. Wyatt indicated his gratitude to the whole team for the work being done to keep out of the PMT's way and to ensure they have the information needed to make the right choices and decisions in order to open on time. 299 days until opening. Approximately 260 days until airport administration takes possession of the new airport.

Mr. Wyatt thanked Mayor Biskupski for his appointment to the City. He stated his enjoyment in working for her and reminded her of her involvement in the new airport's opening ceremonies.

Mr. Wyatt indicated the airport is only weeks away from the hardstand operations. In preparation to tear down Concourse E, hardstands need to take place for the next 9 months. International gates in west concourse A will still be available. Donnell Harvey has taken the lead as Delta will operate the hardstands. There is a need for around 100 bus drivers. Passengers are going to have a different experience they are not familiar with.

Mr. Wyatt explained this weekend, Vanderlande representatives (bag handling system providers) will be in the terminal building to tape out all the areas for the new check-point equipment the airport is in the process of acquiring. Vanderlande was the successful bidder for the Automated Screening Lanes (ASLs.) The TSA will be providing the airport with the x-ray equipment, the machines you pass through and the magnetometers. With technology rapidly changing it's a challenge to make decisions now for the opening when the world will probably look a little different.

Mr. Wyatt indicated the airport is busy. One daily report last week indicated a 16,000-passenger day, which is very light. 16,000 used to be the average. Now if it's below 20,000 it's a surprise. Airport passenger traffic is continuing to grow around a 5% growth rate which is above the projections that have been historically used (1.5%.) The increase to the scope of the project is a direct result of this growth.

Mr. Wyatt stated all is well. Construction schedule is on time and within budget. Mr. Wyatt thanked the City Council for their approval of the budget amendment which they did a couple of weeks ago.

Mr. Bradshaw inquired as to the hardstand operation; this will only impact SkyWest flights that would normally be on the E Concourse? Mr. Wyatt indicated that yes, SkyWest is the only airline affected by the hardstand operation.

C. Airport Redevelopment Program (ARP) Update – Mike Williams, ARP Director, SLCDA

Mike Williams, Airport Redevelopment Program (ARP) Director, presented an update on the ARP (presentation on file). Main points included were:

- Safety and Schedule Stats
- Project statistics
- CGMP #5 – Terminal/South Concourse West/Gateway status
- CGMP #6 – Roadways/Parking Garage/Central Utility Plant status
- CGMP #7 – Baggage Handling System status
- CGMP #9A – SCW Apron Paving and Hydrant Fueling status
- CGMP #16 – NCP Phase 1
- CGMP #17 – NCP Baggage Handling System Phases 1 & 2 status
- CGMP #18 – NCP Apron Paving/ Hydrant Fueling
- Near term schedule
- Job progress photos

There weren't any questions presented for Mr. Williams.

D. Master Plan Update – Brady Fredrickson, Planning Director

Brady Fredrickson, Planning Director, presented an update on the Master Plan (presentation on file). Main points included were:

- Schedule
- Total Operation PALs
- Critical Aircraft
- Runway Length
- Airfield Capacity & Delay
- 2017 Design Day Flight Schedule
- 2037 Design Day Flight Schedule
- Simulations on Runway Use
- Original Runway Use Simulation Findings
- Simulations on Revised Runway Use
- Simulation Findings – Annualized Delays
- Preliminary Airfield Alternatives
- Safety – Runway 14-32 Hot Spots
- LOS Runway Extension to 14,500'
- Increasing Capacity – Runways
- Annual Passenger PALs

- Roads Future LOS
- Curb Roads Future LOS
- Parking Space Requirements
- Rental Car Space Requirements
- Next Steps

Mr. Boyer inquired as to the middle example of the runway expansion; is this example within SLCIA property? Mr. Frederickson indicated that yes, it is. All examples given today do not require additional acquisition of property.

Ms. Foxley asked for a clarification on the removal of general aviation in one of the examples provided. Mr. Frederickson indicated that yes, in this example it would affect the Air National Guard, Atlantic Aviation and TAC Air.

Mr. Bradshaw wondered if the decrease in parking could be due to the increase in offsite parking options? Mr. Boyer added if it could be due to worry about obtaining a parking spot, so the passenger takes an Uber. Mr. Fredrickson explained that both theories are exactly right.

Mr. Price inquired if additional levels can be added to the new parking structure. Mr. Fredrickson indicated that no, additional levels could not be added, however it was designed for growth out on the sides of the garage.

Mr. Milne inquired as to the ridership on TRAX. Is it trending upward? Mr. Fredrickson explained that it is currently a bit flat. Additional information can be provided after the meeting. Mr. Wyatt indicated TRAX will be more attractive in the new facility as it will be more easily accessible. Mr. Fredrickson is working with UTA to attempt to accommodate an expansion of bus traffic.

Ms. Miller indicated time was up for Mr. Fredrickson's presentation and representatives from RS&H will be at the next meeting to discuss this more thoroughly. Mr. Wyatt also shared that a parking update from the consultants should be considered for the upcoming meetings to provide the board with more information regarding parking pricing.

Ms. Miller asked for a moment of personal privilege. She indicated how happy and proud of Mr. Wyatt's and Mayor Biskupski's leadership is to cooperation with our partner communities. Tooele and South Valley now have plans for future growth. She went on to add that Mayor Riding's participation in the sub-committee for the reliever airports, and willingness to meet in small groups and hold candid conversations was a marvelous experience. A lot had been accomplished because of the leadership that Mayor Riding has exhibited in the sub-committee and here on this advisory board. She thanked Mayor Riding for his time on the board.

Ms. Miller explained how the last master plan was performed in 1996. She indicated Mr. Fredrickson has exhibited why master plans are necessary. The success of Salt Lake City and the state of Utah has been exhibited over the years due to the excellent planning of 1996, the land acquisition done then and since then, the improvements that have been done and the phenomenal staff that have kept this airport going based upon its design of 11 million passengers and now is around 26 million. Mayor Biskupski's leadership in having this airport look to the future and

looking at the ten, twenty, the fifty, the hundred year is going to not only serve this city, it will serve Utah and the region. Ms. Miller thanked Mayor Biskupski for providing the opportunity and appointed for this board. Ms. Biskupski indicated how remarkable it's been to be a part of this team and watching Mr. Wyatt lead through a very complicated project.

E. Nominations of Board Chair and Vice-Chair

Cyndy Miller opened the floor for nominations for Chair.

Mayor Biskupski asked for a moment of personal privilege. She extended her gratitude to everyone serving on this board. She indicated the tremendous value in maintaining the board's current leadership with Cyndy Miller through the opening of this first phase of the construction project. Ms. Miller's extreme expertise in airports, coming from an airport career background, will be very helpful to the board. Ms. Miller's ability to bring things to this board and t-them up for discussions as we get closer to the opening, will be very valuable. Mayor Biskupski also stated that there is tremendous opportunity for the board to learn some additional leadership skills from Ms. Miller. She would recommend that the board nominate Ms. Miller to continue on as the Board Chair.

Mayor Riding nominated Cyndy Miller as Airport Advisory Board Chair for 2020. A motion was made by Larry Pinnock and seconded by Mayor Riding that nominations for Board Chair be closed. All votes were affirmative; motion passed.

Cyndy Miller opened the floor for nominations for Vice-Chair.

Cyndy Miller nominated Steve Price as Airport Advisory Board Vice-Chair for 2020. A motion was made by Larry Pinnock and seconded by Arlyn Bradshaw that nominations or Board Vice-Chair be closed. All votes were affirmative; motion passed.

Voting by acclamation will be conducted at the January Advisory Board meeting, scheduled for 15 January 2020.

Cyndy Miller adjourned the meeting at 9:34 a.m.

Cynthia Miller, Chair

Date

Erin Mendenhall, Mayor

Date