

SALT LAKE CITY DEPARTMENT OF AIRPORTS
MINUTES OF ADVISORY BOARD MEETING

20 November 2013

Members Present: Wayne Holland (Chair)
Natalie Gochnour (Vice-Chair)
Igor Best-Devereux
Mickey Gallivan
J.T. Martin
Mike Zuhl
Russ Pack
David Ibarra

City Council: Carlton Christensen

Department of Airports: Maureen Riley, Executive Director
LuJean Christensen, Management Support Coordinator
Marco Kunz, Attorney, SLCDA
Pete Higgins, Director of Maintenance
Allen McCandless, Director of Planning
Barbara Gann, Director of Public Relations/Marketing
John Buckner, Director Administration & Commercial Services
Ed Cherry, Chief Information Officer
Janine Christiansen, Director of Finance
Randy Berg, Director of Operations
Steve Marlovits, Airport Police Chief
Kevin Robins, Director of Engineering
Cassie Fairbourn, Financial Analyst IV
David Korzep, Airport Operations Superintendent
Medardo Gomez, Maintenance Operations Superintendent
Bruce Barclay, Operations Manager
Alvin Stuart, Operations Superintendent
Dusty Bills, Maintenance Operations Support Manager

Chair Wayne Holland called the meeting to order at 8:00 a.m.

AGENDA

A. Minutes

The motion was made by Mike Zuhl and seconded by Igor Best-Devereax to approve the minutes of the 16 October, 2013 meeting, as presented. All votes were affirmative; motion passed.

B. Director's Report

Maureen Riley, Executive Director, updated the Airport Advisory Board regarding current events.

- The Concession Program, under John Buckner's leadership, was the recipient of three concession awards bestowed by the Airports Council International: First place for the "Best Innovative Consumer Experience", second place for "Overall Best Specialty Retail Program", and honorable mention for "Best New Retail Concept."
- Progress continues with the Terminal Redevelopment Program. Selection of the Construction Manager at Risk went to a joint venture of Holder Construction and Big D Construction, HD Construction.
- Proposed meeting dates for 2014 are included in the Board packet.
- Nomination of Officers for next year will be held at the end of the meeting today.

C. Winter Operations – Al Stuart and Medardo Gomez

Al Stuart, Operations Superintendent, and Medardo Gomez, Maintenance Operations Superintendent, presented the Winter Operations to Board members (presentation on file).

The presentation covered:

- Snow and ice control plan.
- Snow and ice removal equipment.
- Airfield snow removal management.
- Snow event coordination and information distribution.
- Passur, internet based planning and coordination tool for Airport users.
- Aircraft deice operations.

Invitation was extended to Board members for the opportunity to ride in the snow plows during a snow event. Gallivan questioned how the Airport budgets for snow events and Gomez responded that the process is difficult and complex.

Best-Devereux inquired about coordination of services, including emergency services, during the freezing rain event last year. Stuart responded that during the freezing rain event fire trucks were able to drive and respond at a reduced speed.

D. Parking and Shuttle Operations – Bruce Barclay

Bruce Barclay, Parking Manager, presented the Parking and Shuttle Operations to Board members (presentation on file).

The presentation covered:

- Revenue generation

- Parking operations
- Achieved success
- Guest feedback
- Terminal Redevelopment impact

Gallivan inquired if the Airport would gain parking spaces with the TRP. Riley stated that the Airport is still in the design phase of the TRP but the goal is not to lose any spaces.

Martin questioned if the Airport had done a study about the cost and time difference between an onsite versus an offsite parking experience. Barclay responded that the onsite parking would get the traveler to the terminals quicker because of the response time. Discussion ensued in regards to access to shuttles and wait time. Riley stated that the Airport has not received complaints about wait times or access to the shuttles. Martin raised the question if the drivers were allowed to take tips. Barclay responded they are not allowed to.

Gallivan wondered what impact TRAX has had on parking. Barclay responded that the impact has been less than a 1%.

E. ASQ Survey Results – Cassie Fairbourn

The ASQ Survey Results presentation was postponed.

Recognition of Carlton Christensen

Holland expressed his deep gratitude for the years of dedicated service that Carlton Christensen has given while serving on the Airport Advisory Board. Christensen stated that he holds the Airport and staff in the highest regards and it has been an honor to serve.

Nomination of Chair and Vice-Chair for 2014

The motion was made by Russ Pack and seconded by J.T. Martin to nominate Natalie Gochnour as Airport Advisory Board Chair for 2014. All votes were affirmative; motion passed.

The motion was made by Russ Pack and seconded by David Ibarra to close nominations. All votes were affirmative; motion passed.

The motion was made by Russ Pack and seconded by Igor Best-Devereux to nominate Mickey Gallivan as Airport Advisory Board Vice-Chair for 2014. All votes were affirmative; motion passed.

The motion was made by Russ Pack and seconded by David Ibarra to close nominations. All votes were affirmative; motion passed.

Voting by acclamation will be conducted at the January Advisory Board meeting, scheduled on 16 January 2013.

The next Board meeting will be held 15 January 2014.

Chair Holland closed the meeting at 9:30 a.m.

Wayne Holland, Chair

Date

Ralph Becker, Mayor

Date