**SALT LAKE CITY DEPARTMENT OF AIRPORTS**

**MINUTES OF ADVISORY BOARD MEETING**

February 21 2018

Members Present: Larry Pinnock, Chair

 Wade Bitner

 Theresa Foxley

J.T. Martin

Cyndy Miller

Jim Riding

Excused: Roger Boyer

Sam Granato

Karen Mayne

Steven Price

Mayor’s Office: Mayor Jacqueline M. Biskupski

 Patrick Leary

City Council Office: James Rogers

Department of Airports: Bill Wyatt, Executive Director

 John Buckner, Director of Administration & Commercial Services

 Ed Cherry, Chief Information Officer

 LuJean Christensen, Administrative Assistant

Eddie Clayson, Director of Maintenance

 Pete Higgins, Director of Operations

Marco Kunz, Attorney

 Allen McCandless, Director of Planning

 Kevin Robins, Director of Engineering

 Ryan Tesch, Director of Finance

 Craig Vargo, Police Chief

 Nancy Volmer, Director of Public Relations & Marketing

 Mike Williams, TRP Program Director

Larry Pinnock called the meeting to order at 8:05 a.m. Pinnock welcomed Mayor Jim Riding from West Jordan and Theresa Foxley for their willingness to serve on the Board.

Pinnock acknowledged the passing of two great icons, John Huntsman and Ian Cumming, and expressed thanks for the contributions they made to the community.

Pinnock expressed appreciation for the opportunity of being able to ride on the lead snow plow during the last snow storm. Pinnock encouraged the Board members to go out and experience watching the snow elements operate.

Pinnock presented an ARP construction hat in appreciation for J.T. Martin serving as Board Chair in 2017.

AGENDA

1. **Minutes**

The motion was made by Wade Bitner and seconded by Cyndy Miller to approve the minutes of January 17, 2018 as presented. All votes were affirmative; motion passed.

1. **Director’s Report**

Bill Wyatt, Executive Director, updated the Airport Advisory Board regarding current events.

* The Airport had 31,000 passengers on Monday and air passenger volumes continue to grow. Wyatt stated that Aero Mexico will be adding flights from Salt Lake City to Mexico City and Guadalajara.
* Wyatt and a collective team went to Capitol Hill a couple of weeks ago to discuss the Airport Redevelopment Project. The discussion was an update of where the project was and the relationship with Delta Air Lines. The information was well received.
* Wyatt informed the Board that he and key individuals from the Airport and Delta Air Lines would be traveling back to New York City for the annual meeting with the rating agencies. The meeting with the rating agencies is an immense undertaking where we have to demonstrate our current financial position. When the North Concourse was added it stretched the Airports debt ratios and as a result the Airport is currently working on a lease extension with Delta.
* Wyatt summarized the recent power outage at Hartsfield-Jackson Atlanta International Airport (ATL) and the ripple effect it had on airports across the country. Wyatt further explained that while ATL combined utility feeds and backup power systems are within the same building, SLC’s backup power is distributed throughout the Airport campus.
* Wyatt stated that snow and heavy traffic volumes impacted travel on Monday. The crews did a good job of keeping the Airport open and functioning with slight delays, due to deicing, and a few cancellations.
* Wyatt announced that Lara Fritts will be talking about the Northwest Quadrant (NWQ) later in the meeting. Wyatt felt it was important for the Airport and Board to get a sense of the overall vision of the NWQ.
* Wyatt stated that the Maintenance Division is converting six spaces in the existing Airport into lactation rooms.

Miller asked for a rough idea of how many flights were cancelled on Monday due to snow. Nancy Volmer answered that two flights were reported cancelled.

1. **Airport Redevelopment Program Update**

Mike Williams, Airport Redevelopment Program (ARP) Director, presented an update on the ARP (presentation on file). Main points included were:

* CGMP #4 – Landside and Airside Enabling status
* CGMP #5 – Terminal/South Concourse West/Gateway status
* CGMP #6 – Roadways/Parking Garage/Central Utility Plant status
* CGMP #7 – Baggage Handling System status
* CGMP #9 – Apron Paving – Taxilane 20/21
* CGMP #9A – SCW Apron Paving and Hydrant Fueling status
* CGMP #15 – NCP Phase 1 Enabling
* Project statistics
* Near term schedule
* Overall Airport Redevelopment Program Budget
* Job progress photos
* North Concourse secure area
* North Concourse construction operational & staging area

Patrick Leary arrived at the meeting at 8:27 a.m.

Theresa Foxley inquired if the Airport would be generating permanent power on site. Williams responded that currently the Airport has conducted several studies regarding solar panels but solar power was not the right answer. The Airport is pursuing a LEED Gold certification. Wyatt stated that one of the unique features of the Airport world is that solar panels has to be a good business decision or the FAA will not approve it. The Airport is committed to the City’s broad goals on energy and are tracking it carefully.

Miller asked if the Central Utility Plant also provided the Airport’s backup power. Williams answered that the backup generators are distributed throughout the campus.

J.T. Martin asked if there have been any problems with equipment deliveries. Williams answered that there haven’t been any problems.

1. **Northwest Quadrant (NWQ) Master Plan**

Lara Fritts, Director of the Salt Lake City Department of Economic Development, presented an overview of the NWQ Master Plan to the Board (presentation on file). Main points included were:

* Timeline: Part 1
* Timeline: Part 2
* Development framework
* Future land uses
* Land use development estimates
* Industrial market
* Economic impact
* Financial tools
* Economic target areas

Foxley stated that during the negotiations that created the 4,000 acre ecological buffer in the NWQ it was done in collaboration with the private sector and the nongovernment organizations (NGO). The ecological buffer was not a government imposed or mandated decision it was a collaborative process that lead to protecting an important ecological section of our community.

Mayor Biskupski stated that it is important to know that the private property owners have also been meeting with Community Council on their own as we move forward on the NWQ.

Pinnock asked when the opening date for the prison was scheduled. Fritts answered that the prison opening date was 2020.

Foxley stated that the State is excited to partner and work with SLC on a couple of mega sites in the NWQ. There is a partnership between the local government agencies, the land owner and the State to do all the homework that a big tenant would want to have done before they say, and “Yes I’m going to put my next facility in your community.” The partnership and process is very exciting and the ability to be an inland port and send our local products out to the world is thrilling.

Martin stated that he heard that the NWQ could potentially have a plan base of 100,000 people. Fritts answered that it is a little over 100,000 but it is based on the use of the land. Martin inquired on what the plan was to get people in and out. Fritts answered that conversations have been started with UDOT. UDOT attended the stakeholder’s round tables and the question was raised on what the current plans were. UDOT answered that currently there were no plans. Need to make sure the people have access to jobs. Fritts stated that the Mayor has been deeply passionate about every opportunity brought into Salt Lake City provide jobs and there is a way to access those jobs. Fritts stated that conversations regarding access into the NWQ will continue.

Pinnock asked what the residential component of the NWQ was. Fritts stated that currently there isn’t a residential component contemplated for the NWQ.

Mayor Biskupski stated that the City wants to make sure that we are partnering with the State for a couple of reasons. One reason is the backbone infrastructure has to be done correctly so the rest of the quadrant can be developed. The other piece is that partnering with the State will help us with prioritizing UDOT and their projects. So even though we have a very strong partnership with the land owners, have done all this work, and can handle the project, we want to make sure we are bringing the State to the table. We need them to do key things for us as we do this project and as we see a partnership evolve with the State.

Larry Pinnock adjourned the meeting at 9:22 a.m.

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Larry Pinnock, Chair Date

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Jacqueline M. Biskupski, Mayor Date