

SALT LAKE CITY DEPARTMENT OF AIRPORTS MINUTES OF ADVISORY BOARD MEETING

August 7, 2019

Members Present: Cyndy Miller, Chair
Theresa Foxley
J.T. Martin
Steve Price
Arlyn Bradshaw
Jim Riding
Shawn Milne

Absent: Larry Pinnock
Roger Boyer
Karen Mayne

Mayor's Office: Patrick Leary

City Council Office: James Rogers
Russell Weeks

Department of Airports: Bill Wyatt, Executive Director
Tina Nee, Administration
Brian Butler, Director of Finance
Shaun Anderson, Finance Manager
Pete Higgins, Director of Operations
Alvin Stuart, Assistant Operations Director
Medardo Gomez, ORAT Director
Brady Fredrickson, Director of Planning & Environmental
Marco Kunz, Attorney
Eddie Clayson, Director of Maintenance
Ed Cherry, Director of IMS
Joel Nelson, Property and Real Estate Manager
Kevin Robins, Director of Engineering
Nancy Volmer, Director of Public Relations
Mike Williams, ARP Program Director
John Larson, Salt Lake City Police Department

Other: Mark Lewis, TSA
Jared Esselman, UDOT Director of Aeronautics
Tamara Vaufré – Fox 13 News
Pete Deluca – Fox 13 News
Mike Taylor – Office of Tourism
Josh Smith – Colliers
Jeff Carlson – AECOM

Steve Domino – RS & H

Cyndy Miller called the meeting to order at 8:04 a.m.

AGENDA

A. Minutes

The approval of the minutes will be performed when a quorum is present.

B. Director's Report

Bill Wyatt, Executive Director, updated the Airport Advisory Board regarding current events.

Mr. Wyatt indicated the existing airport is extremely busy. The fifteen largest passenger volume days in the history of the airport have all occurred within the last year; many of those in the last two to three months. Economy of the region appears to be very strong with a direct result of increased passenger flow. This also resulted in Delta increasing the square footage of their sky deck from 18,000 sq ft to 27,000. In addition, the Federal Inspection Station where you clear customs and immigration was designed during a time when the airport only had one or two daily international departures; vastly undersized for the seventeen or eighteen departures we now have with more coming.

Mr. Wyatt provided an update on the check point equipment. Procurement process is being entered. There are only two certified providers, we have a Request for Proposal (RFP) out. Various members of the SLCDA team have travelled around the country looking at these two vendors in action to see the equipment. It will result in an improved experience for passengers.

Mr. Wyatt introduced the General Aviation Strategy. It is a good time to advance the GA portion of the master plan, so a plan can be created to get the quality of GA at both Tooele and West Jordan and deal with the congestion that is experienced at SLCIA.

James Rogers inquired as to the dollar amount of the investment for the new security screening equipment. Mr. Wyatt responded about \$20 million.

Cyndy Miller asked how much does a single security checkpoint piece of equipment cost. Mr. Wyatt responded about \$750,000 - \$800,000 per lane. He also described the screening process.

J.T. Martin arrived at 8:26 am.

Patrick Leary arrived at 8:35 am.

**C. Airport Redevelopment Program (ARP) Update – Mike Williams, ARP Director,
SLCDA**

Mike Williams, Airport Redevelopment Program (ARP) Director, presented an update on the ARP (presentation on file). Main points included were:

- Safety and Schedule Stats
- CGMP #5 – Terminal/South Concourse West/Gateway status
- CGMP #6 – Roadways/Parking Garage/Central Utility Plant status
- CGMP #7 – Baggage Handling System status
- CGMP #9A – SCW Apron Paving and Hydrant Fueling status
- CGMP #15 – NCP Phase 1 enabling
- CGMP #16 – NCP Phase 1
- CGMP #17 – NCP Baggage Handling System Phases 1 & 2 status
- CGMP #18 – NCP Apron Paving/ Hydrant Fueling
- Project statistics
- Near term schedule
- Job progress photos

Arlyn Bradshaw left at 9:01 am.

Mr. Williams described the incentive program for electrician recruitment.

Mr. Wyatt reminds the group that in order to open the international gates with the rest of the new airport, concourse E needs to be demolished early. Since this will cause a decrease in contact gates, part of the airfield will be used along with hardstand operations to board Skywest passengers for about six months.

JT Martin inquired as to where the TRAX line will be coming into the airport. Mr. Williams described the platform; it is on the lower level with a canopy to the entrance doors.

D. Minutes

With a quorum present, a motion was made by Shawn Milne and seconded by Jim Riding to approve the minutes of June 19, 2019 as presented. All votes were affirmative; motion passed.

E. General Aviation Strategic Plan – Steve Domino, RS&H

Steve Domino, Senior Aviation Planner presented the Airport's General Aviation Strategic Plan (presentation on file). Main points included were:

- SLCDA Airport System
- Hangar Rates
- Forecasting Assumptions
- 2018 Growth Review
- Update GA Operations Forecast Comparison
- SLCIA Role
- SLC Recommended Action Plan
- SVA Role

- U42 (SVA) Recommended Action Plan
- TVY Role
- TVY Recommended Action Plan
- Action Plan Summary
- SLCDA Next Steps

Theresa Foxley inquired as to who bears the responsibility of the utility costs in scenario one. Mr. Domino explained normally the airport would be responsible for utilities on its property, the problem in the past is that the utilities have not yet been developed up to the airport property (Tooele.) The FAA does limit the funds spent on improvements.

The board discussed the sewer and water challenges at the Tooele Valley Airport.

The board discussed the jurisdiction of the FAA and Airport Improvement Funds.

Cyndy Miller indicated a December Board meeting may be necessary for a Master Plan update and to prepare for the new City administration.

Patrick Leary left at 9:55 am.

F. Wingpointe Discussion – Dave Owen, Wingpointe Community Initiative Collective

Dave Owen presented the WCICs ideas for reopening the Wingpointe Golf Course.

A discussion of the Winpointe Gold Course ensued.

Cyndy Miller adjourned the meeting at 10:09 a.m.

The next Board meeting will be held on September 18, 2019.

Cynthia Miller, Chair

Date

Jacqueline M. Biskupski, Mayor

Date