

SALT LAKE CITY DEPARTMENT OF AIRPORTS MINUTES OF ADVISORY BOARD MEETING

20 January 2016

Members Present: Mickey Gallivan – Chair
Igor Best-Devereux
David Ibarra
J.T. Martin
Larry Pinnock
Mike Zuhl

Excused: Christine Botosan
Natalie Gochnour
Wayne Holland

Mayor's Office: David Litvack

Department of Airports: Maureen Riley, Executive Director
John Buckner, Director of Administration & Commercial Services
LuJean Christensen, Management Support Coordinator
Eddie Clayson, Director of Maintenance
Pete Higgins, Director of Operations
Sue Humphreys, Project Coordinator
Marco Kunz, Attorney
Allen McCandless, Director of Planning
Alvin Stuart, Operations Superintendent
Dave Teggins, Operations Manager
Ryan Tesch, Director of Finance
Craig Vargo, Police Chief
Nancy Volmer, Director of Public Relations
Mike Williams, TRP Program Director

Chair Mickey Gallivan called the meeting to order at 8:06 a.m. Gallivan introduced David Litvack, Deputy Chief of Staff. Litvack expressed appreciation to Mike Zuhl and David Ibarra for their years of service on the Airport Board.

AGENDA

A. Director's Report

The motion was made by Igor Best-Devereux and seconded by Larry Pinnock to approve the minutes of November 18, 2015 as presented. All votes were affirmative; motion passed.

B. Director's Report

Maureen Riley, Executive Director, updated the Airport Advisory Board regarding current events.

- Riley informed the Board passenger growth increased over 5.83% over a 12 month period. The increase in passenger growth puts pressure on an aging facility and crowd control.
- Riley informed the Board about unmanned aircraft systems (UAS) or commonly known as drones. Riley stated that the UAS industry is changing rapidly making it difficult for governments to respond. There is a proposed bill before the State Legislature sponsored by Senator Wayne Harper. The Airport has been working with Harper's office to insure the bill does not conflict with federal legislation. The FAA issued rules on February 15, 2015 and they identified three classes of operation. The three classes are government, nongovernment and model/hobby operators.
- Riley updated the Board on statistical data that has been collected on ground transportation. The month of November 2015 there were 12,644 Uber trips and 1,700 Lyft trips. The transportation network companies generated a payment of approximately \$17,000 for one month. The total ground transportation trips reported for FY2015 totaled 1.1 million. The report indicates that of the 1.1 million ground transportation trips, 415,000 are shuttles, which hold 6 – 9 passengers.
- Riley informed the Board that the Airport has received 20 inches of snow so far this season and currently snow fall is 9 ½ inches below average.

Pinnock inquired what contributed to the increase in passenger growth at the Airport. Riley responded that added service, lower fuel costs, improvement in the economy, all contribute to passenger growth. Riley suggested presenting an economic impact study presentation to the Board.

Best-Devereux questioned if there are specific areas impacted more than others, with the increase in passenger growth and how will they be addressed. Riley stated that there have been plans to remodel some of the restrooms in high impacted areas. The difficulty with expanding the size of the current restrooms is the foot print of the facility will not allow for an increase in the size of the restrooms. The increase in passenger growth also impacts the window of time that construction could be done without impacting passengers.

Best-Devereux inquired if the numbers of passengers riding TRAX was reported the Airport. Riley stated that she was not aware of UTA publishing the numbers but would request the information to see if it is available.

C. Terminal Redevelopment Program Update

Mike Williams, Terminal Redevelopment Program (TRP) Director, presented an update on the TRP (presentation on file). Main points included were:

- Rental car facilities have received temporary certificate of occupancy on 1/7/2016. The rental car companies have started installation of IT cabling and equipment. Final vehicle

systems testing and punch list activities are underway. Rental car companies will complete a phased move-in during the month of February.

- Awarded 8 trade contractor contracts for next phase of Landside/Airside enabling project.
- Trade contractor outreach session with a focus on Small Business Enterprise (SBE) scheduled at the Airport 1/21/2016.
- Significant issuance of 90% complete documents will be submitted by HOK for review and comment at the end of January.

Discussion ensued on the City procurement process and how it applies.

D. Air Service Changes

John Buckner, Director of Commercial and Administration, updated the Board on new air service to the Airport (presentation on file). Main points included were:

- Delta Air Lines will begin service April 23 and will continue to October 29 to London Heathrow.
- KLM Royal Dutch Airlines will begin service May 5 and continues to October 24 to Amsterdam.
- Air Canada will begin service May 27 to Toronto Pearson.
- Delta Air Lines will begin service May 27 to Toronto Pearson.
- Delta Air Lines will expand serve March 7 to Paris and continue indefinitely. Service will be seven days per week service all year long and no longer seasonally adjusted.
- Delta Air Lines will begin service March 27 and continue to October 29 to Amsterdam.
- Airport staff has increased efficiency in the SLC Customs Hall through the use of technology, way finding, control measures and human resource support.

Pinnock inquired if the volume of business would support two airlines servicing the Toronto area. Buckner responded that the market indicates it would support the service.

Best- Devereux questioned if multilingual signage would be utilized in the customs hall to help passengers. Buckner responded that currently the hall has multilingual signage incorporated and the Airport would increase personnel in key points to help with passenger inquiries.

Best-Devereux wondered if there would be an opportunity for the local community to advertise. Buckner responded that the Airport has worked with the Governor's Office of Tourism to place scenic images which are located as a passenger departs the plane. Images have also been located between the B and C Concourse to promote the scenic beauty of Utah.

James Rogers inquired if further increases in international flights would occur after construction is complete. Riley stated that currently the Airport has two gates for international flights and the new facility will have 5 – 6 gates. Buckner stated that there has been an increase in interest for international flights in SLC.

Gallivan requested that the ASQ Survey Results presentation be postponed to the February Board meeting.

E. Nomination and Election of Advisory Board Chair and Vice-Chair 2016

The motion was made by David Ibarra and seconded by Mike Zuhl to nominate Igor Best-Devereux as Airport Advisory Board Chair for 2016. All votes were affirmative; motion passed.

The motion was made by David Ibarra and seconded by Mike Zuhl to close nominations. All votes were affirmative; motion passed.

The motion was made by Larry Pinnock and seconded by Mike Zuhl to nominate J.T. Martin as Airport Advisory Board Vice-Chair for 2016. All votes were affirmative; motion passed.

The motion was made by Larry Pinnock and seconded by Mike Zuhl to close nominations. All votes were affirmative; motion passed.

Mike Zuhl called for a vote by acclamation on the nomination of Igor Best-Devereux as Airport Advisory Board Chair and for J.T. Martin as Vice Chair of the Airport Advisory Board for 2016. All votes were affirmative.

The Board Chair for 2016 is Igor Best-Devereux and the Vice-Chair is J.T. Martin.

E. Board Appreciation and Recognition of Service for Mike Zuhl, David Ibarra and Wayne Holland

The Board members and Airport staff expressed appreciation to Mike Zuhl, David Ibarra and Wayne Holland whose term as board members expires at this meeting. Mike Zuhl, David Ibarra and Wayne Holland served on the Airport Advisory Board for 8 years.

Zuhl expressed appreciation for the honor privilege to give public service and serve on the Airport Board. Zuhl wanted to acknowledge the outstanding employees that he has encountered and the dedication that they show to their jobs.

Ibarra remarked that he agreed with Zuhl's remarks and he has enjoyed the opportunity to serve on the Board.

The next Board meeting will be held the 17 February 2016.

Mickey Gallivan adjourned the meeting at 9:19 a.m.

Igor Best-Devereux, Chair

Date

Jacqueline M. Biskupski, Mayor

Date