



CITY RECORDS FEES FY 16-17

For questions regarding Records fees contact: 801.535.7671

Service	Fee	Additional Information
Copies of Records		
Paper photocopies	Not more than \$0.10	Per copy
Copy to Computer readable format	Not more than \$11.00	No more than cost of recording media and hourly staff time.
Size C blueprint	Not more than \$1.00	Per copy
Produced on a microfilm printer (silver paper)	Not more than \$2.00	Per copy
From microfilm (plain paper)	Not more than \$0.10	Per copy
Copy from a photograph	Not more than \$5.00	Per copy
Tapes or discs	Media cost \$1.25, plus \$11.00/hour for employee time	Media plus employee time
Mylar or Vellum Prints		
24" x 36"	Not more than \$6.00	
Larger than 24" x 36"	Not more than \$2.00 per square foot	
Dispatch Recordings/ Video Footage	\$12.25	Per Report/per Disc May include additional charge for Media and employee time if over 1 hour (\$11.00 + \$1.25)
Police Photos CD	\$12.25	Media plus employee time
Fingerprint Cards	\$10.00	Per card.
Justice Court		
Certified Copy	\$4.00	Per Quantity
Employee time	\$21.00	Per hour minus the first 15 minutes
Paper photocopies	Not more than \$0.25	Per copy
Labor Fees		
Employee time	Not more than \$11.00	Per hour minus the first 15 minutes, compiling records as listed in Section 2.64.040
Misc. Media		
Body Cam Redaction/Video Production	\$35	Per hour; billable in quarter hour increments. No charge for the first quarter hour of Staff time.
Reports		
EMS Medical Report	\$16.00	Per Report
National Fire Incident Report (NFIR)	\$16.00	Per request, form, or property incident search report.
Police Incident Reports	\$10.00	Per Report (1-50 pages) & .25 cents per page after 50. Not more than the fee charged by the State of Utah for similar reports