

SALT LAKE CITY DEPARTMENT OF AIRPORTS MINUTES OF ADVISORY BOARD MEETING

22 October 2014

Members Present: Natalie Gochnour – Chair
 Igor Best-Devereux
 Mickey Gallivan
 David Ibarra
 Russ Pack
 Larry Pinnock
 Mike Zuhl

Excused: Wayne Holland
 J.T. Martin

City Council: James Rogers

Department of Airports: Maureen Riley, Executive Director
 John Buckner, Director Administration & Commercial Services
 Ed Cherry, Chief Information Officer
 LuJean Christensen, Management Support Coordinator
 Carol Dean, Financial Reporting Manager
 Cassie Fairbourn, General Ledger/ Financial Manager
 Barbara Gann, Director of Public Relations/Marketing
 Pete Higgins, Director of Maintenance
 Marco Kunz, Attorney, SLCDA
 Steve Marlovits, Police Chief, SLCDA
 Allen McCandless, Director of Planning
 Kevin Robins, Director of Engineering

Chair Natalie Gochnour called the meeting to order at 8:00 a.m.

AGENDA

A. Minutes

The motion was made by Mike Zuhl and seconded by Igor Best-Devereux to approve the minutes of 6 August 2014 as presented. All votes were affirmative; motion passed.

B. Director's Report

Maureen Riley, Executive Director, updated the Airport Advisory Board regarding current events.

- Ebola virus updated is an implementation to route certain passengers through five specific airports for special screening procedures. The ports of entry for those passengers

coming from the three affected countries in West Africa are Atlanta, JFK, Newark, Dulles and Chicago.

- Fixed Based Operator (FBO) negotiations have been underway with TAC Air on their facilities onsite and how we can improve the efficiencies of that operation by changing out some of the lease holds. Underlying issues several facilities involved and they have different lease terms and expiration dates. The Airports goal was to consolidate the leases and change the lease ending dates to make a more efficient operation for both TAC Air and a second FBO that we hope to acquire thru an RFP process. TAC Air agreed to accept the Airport's offer.
- Delta Air Lines reported profit of \$10.6 billion or a net profit \$2.7 billion for 2013. Delta further expects profits to continue to rise, as it adds new planes to its fleet to help control costs.

Larry Pinnock questions how the passengers coming from the three affected countries are tracked. Riley responded that they are tracking the passengers through the plane reservation with the Airlines.

C. Aviation Industry Overview and Air Service Update

Sarah Stock, Principal at ICF International, presented to the Board an aviation industry overview and air service update (presentation on file).

The presentation included:

- Overall Building Construction & Paving Sequencing
- Overall Site and Parking Plan
- Landside Phasing
- Rental Car Access Routing
- Signage Plan
- Utility Plan
- Utility Capture and Construction Sequence
- Utility Parking and Capture Area

D. Year-End Audit

Carol Dean, , for SLCDA, will present an update on the landside design for the rental car facilities and the parking garage (presentation on file).

Carol Dean, Financing Reporting Manager, expressed appreciation to the finance staff, particularly

Carol Dean and Cassie Fairbourn. Christiansen introduced Ross Youngberg, external auditor, and explained to the Board that the auditors look at systems of internal controls and found no

issues with the control structure. Christiansen gave a year-end financial presentation to the Board (presentation on file) which covered financial and operational highlights, budget comparisons, airline use agreement rates and charges, concession revenues, and capital projects and equipment.

E. Terminal Design

Alan Bright, FAIA, LEED AP BD+C, Design Principal, for HOK San Francisco, will present an update on the terminal design for the TRP (presentation on file).

The presentation included:

- Overall Plan – Level 1
- Terminal and Gateway – Level 1
- Terminal Core – Level 1
- Baggage System
- Overall Plan – Level 2
- Terminal and Gateway – Level 2
- Terminal Plan – Level 2
- Concessions
- Meeters and Greeters – Level 2
- Ticketing – Level 3
- South Concourse West – Level 1
- South Concourse – Level 2
- Smoking Rooms – Level 2
- Canine Relief – Level 2
- Overall Plan – Level 3
- South Concourse West – Level 3
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F. Sustainability Initiatives

The next Board meeting will be held the 6 August 2014.

The Board Chair closed the meeting at 12 p.m.

Natalie Gochnour, Chair

Date

Ralph Becker, Mayor

Date