**SALT LAKE CITY DEPARTMENT OF AIRPORTS**

**MINUTES OF ADVISORY BOARD MEETING**

June 20, 2018

Members Present: Larry Pinnock, Chair

Arlyn Bradshaw

Roger Boyer

Theresa Foxley

Karen Mayne

Cyndy Miller

Steve Price

Jim Riding

Excused: Wade Bitner

J.T. Martin

Mayor’s Office: Mayor Biskupski

Department of Airports: Bill Wyatt, Executive Director

John Buckner, Director of Commercial & Administration

Ed Cherry, Chief Information Officer

LuJean Christensen, Administrative Assistant

Ed Clayson, Director of Maintenance

Pete Higgins, Director of Operations

Marco Kunz, Attorney

Allen McCandless, Director of Planning

Ryan Tesch, Director of Finance

Craig Vargo, Police

Nancy Volmer, Director of Public Relations & Marketing

Mike Williams, ARP Program Director

Larry Pinnock called the meeting to order at 8:02 am.

AGENDA

1. **Minutes**

The motion was made by Cyndy Miller and seconded by Karen Mayne to approve the minutes of May 16, 2018 as presented. All votes were affirmative; motion passed.

AGENDA

1. **Director’s Report**

Bill Wyatt, Executive Director, updated the Airport Advisory Board regarding current events.

* Wyatt informed the Board that several members of the executive team returned yesterday after meeting in San Francisco with the ARP architects of HOK. Wyatt stated that the staff has reached the point of relentless decision making about everything you could imagine from the type of furniture to the fabric used, to the type of electrical outlets. Those types of decisions have to be made. It is a fascinating experience and process with a great team of individuals.
* Wyatt stated that Mayor Biskupski had the opportunity to look over the art for the ARP “Whimsy Walls” and that much of the art installations will be created by local folks.
* Wyatt informed the Board that a signed lease extension from Delta Air Lines should be received today. The lease extension is a 10 year multi-hundred million dollar commitment on Delta Air Lines part to extend their lease from 2024 to 2034. This is a commitment and statement from Delta Air Lines about the Airport and Salt Lake City Corporations ability to manage this airport.
* Wyatt acknowledged that Allen McCandless will be retiring in July after 39 years of service in the Utah Retirement Systems. The master plan for the current Airport expansion was developed back in 1996 and Allen was an integral part of the development. The vision that existed in 1996 to see a project like this and then take the steps needed to secure it for the future is extraordinary and McCandless has been at the center of it. McCandless will be missed and has provided a great service to this community.
* Wyatt stated that there will be site visits to the individual airlines to verify how many gates they will individually need in the new facility.
* Wyatt informed the Board that the retail concessions offering went out on the street and the proposals are in. The selection committee will be reviewing thousands of pages. In the industry this is a unique opportunity and will be immensely competitive. Food and beverage offering went out a couple of weeks ago and the cone of silence is in effect.

Mayne asked who the second largest carrier was in Salt Lake City (SLC). Wyatt responded that it was Southwest but American, United and Alaska are candidates for growth here.

Theresa Foxley asked what is it that allows the costs to be so much more competitive in SLC even following the completion of the new terminal. Wyatt answered that the main thing is that the airport had zero debt when the project started. In the aviation industry this is unheard of. Mayor Biskupski stated that it speaks volumes about the experts that work for SLC and the importance of retaining those experts by not putting the Airport at risk with all the dialogue about the State taking over the Airport. She hopes people are paying attention to how well managed the Airport is under SLC and their leadership. Wyatt stated that the management team is long tenured and has years of experience.

Mayor Biskupski introduced the new Board member, Arlyn Bradshaw, who is currently serving on the County Council and representing this area. Bradshaw will be replacing Sam Granato.

Bradshaw stated, “Sam is irreplaceable and will be missed here and on the County Council. I appreciate the Mayor’s confidence in me on filling this role and I’m excited because of my fascination with airports and air travel. Excited to be here at this time because of all the changes taking place. Looking to be engaged and watch the procurement process.”

1. **Airport Redevelopment Program Update**

Mike Williams, Airport Redevelopment Program (ARP) Director, presented an update on the ARP (presentation on file). Main points included were:

* CGMP #4 – Landside and Airside enabling status
* CGMP #5 – Terminal/South Concourse West/Gateway status
* CGMP #6 – Roadways/Parking Garage/Central Utility Plant status
* CGMP #7 – Baggage Handling System status
* CGMP #9 – Apron Paving – Taxilane 20/21
* CGMP #9A – SCW Apron Paving and Hydrant Fueling status
* CGMP #15 – NCP Phase 1 enabling
* CGMP #16 – NCP Phase 1
* Project statistics
* Near term schedule
* Overall Airport Redevelopment Program budget
* Job progress photos

Williams stated that recently in the media there were articles regarding a drywall contractor at the Airport. In the industry those type of incidents happen and the goal here was not to distract the other 1,300 individuals that were working here. It was an isolated event and the individuals came and then left. It caused a little distraction while they were here but the next day it was business as usual. There are two drywall contractors here on site: Pete King, who is a non-union company and DAW, who is union. Both companies went through the competitive procurement process and successfully won various parts of the project.

Pinnock asked if the issue just involved one individual or was it a number of employees with Pete King Construction. Williams answered that there were several things going on that day. There were individuals that were going through Pete King’s construction trailer examining records and then there was the U.S. Immigration and Customs Enforcement (ICE) group in the parking lot interviewing the workers. Pete King, at the time of the incident, had 50 workers and of those 50, 6 could not produce the correct papers on the spot. By the next day it was business as usual. Mayne stated that recently this issue was discussed before the Department of Labor during the last meeting. The state was aware before the raid was done. Mayor Biskupski asked if all of the workers have returned to their jobs. Williams answered that as far as he knew they had. Wyatt said that there were no arrests and no workers were removed permanently from the site. Pete King is a Las Vegas based drywall contractor which has had an ongoing struggle with the carpenters union and encounters this wherever they are working in the southwest. Mayor Biskupski stated that Mr. King had requested a meeting and currently are in the process of setting that up.

Mayne left the meeting at 8:45 a.m.

Mayor Biskupski noted how few injuries are happening on this project and that it is something to be extremely proud of. Biskupski thanked Williams for being diligent about the safety of the work force. Williams stated that there is a huge focus on safety and it is an important aspect of the project.

Larry Pinnock adjourned the meeting at 9:05 a.m.

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Larry Pinnock, Chair Date

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Jacqueline M. Biskupski, Mayor Date